Office redesign: hot-desking

Many organisations are planning on having fewer members of staff in the office after the COVID19 pandemic, and are redesigning the workspace accordingly. Some companies already use hot-desking and others are starting to incorporate it. Hot-desking can be more efficient and cost-effective than desks for each individual.

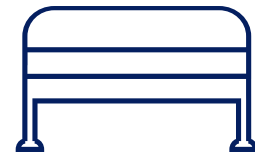For an ergonomic hot-desking workspace:

Have chairs and screens that are fully adjustable

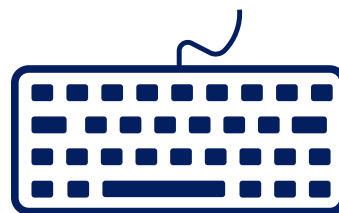Make sure the desks are standard height (74cm)

Make footrests available

Make everything uniform e.g. so there isn't a best desk, with the best chair and best screen etc.

Have a back-up plan if there are not enough desks e.g. can some of the collaborative space be used? Ensure there are laptop stands and separate keyboards and mouse devices available.

Listen to our podcast episode "Creating an ergonomic workspace for those returning to the office" for further information. Search for Leeds University Business School Research and Innovation Podcast. www.bitly.com/adaptingoffices

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